COMPASS PORTAL
GUARDIAN LOGIN
Step 1:
Go to http://my.greenwoodcharter.org
Click on the Compass link under the Parent Resources menu.

Step 2:
You will be presented with a login screen. To create a Guardian account click the “New Account” button.

If you are a student enter your Student ID number in the first box and your password in the second box.

To create a new Guardian Account click here.
Step 3:
After you click the “New Account” button you will be presented with the new account screen. Enter your First and Last name. Enter your E-mail address this will become your username. Enter your password twice. Answer the math question and put it in the last box. Click Add.
You will see this message when your account has successfully been created.
Step 4:
Once your account has been created you will be presented with the “Student Management” screen. On this screen you can link your students to your account. Click the green plus icon to add the first student.

Click to add a student.
Step 5:
You will need three pieces of information, Your student’s Student ID number, Student Birthdate, and Student Pin Number. You will need to contact the office for the Pin Number if you have not received it via e-mail. Each student has a unique pin number.

Click “Add” once you have entered all of the information.
Your screen will begin to look like this as you link more students.

You can select which student you want to work with by selecting their name in the upper right hand corner of the screen.

Select your student here.

Click to access the Student Management Screen.
Click on “Find Carpool” in order to locate a possible carpool and to add yourself to the list.
My Carpool

Selected School: GreenWood Academy
Contact Name:
Contact Phone Number:
Address: 654 E 3225 N
North Ogden, UT 84414
Looking for AM Carpool: No
Looking for PM Carpool: No
Number of Seats Available: 0
Number of Students: 0
Notes:
Share Carpool Information: No

Modify Carpool

You will receive a monthly email reminding you that you shared your location.
Modify the information to match your needs. Make sure to check if you want to share your information.
Click on a pin to see information provided by other families.
Here are some of the things you can do.

- Calendar – View Assignments, Attendance, and Unit Plans
- Grades – View Grades, Assignments, and Blogs
- Accounts – View both Lunch and General Account balances
- Conference Schedule – Register for Parent Teacher Conferences